

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted May 30, 2012 3:00 p.m.

AGENDA

USDA Service Center, 316 S. Olive Street, Owensville, MO

Tuesday, June 5, 2012, 7:30 p.m.

- ☐ Open Meeting – Chairman
- ☐ Review Minutes of the May Board Meeting – Secretary
- ☐ Review Minutes of the May Closed Session Meeting – Secretary
- ☐ Review Minutes of the Special May Board Meeting – Secretary
- ☐ Introduction of DNR Staff
 - Grellner Issue
- ☐ Financial Report for May – Treasurer
 - Treasurer's Report
 - Time sheets
 - Transfer \$50 to savings in order to remain "active"
- ☐ Unfinished Business
 - CCPI update
 - Missouri Ruralist Article
 - Letter to Curtis Frolker
 - Approve Personnel Policy Handbook changes
 - Women in Ag Sponsorship
- ☐ Cost-Share –
 - Fund Status
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Charles Glaser ¹	C/S	DWC-1	Contract	062-12-0015
Charles Glaser		DWC-1	Change Order	062-12-0015
Michael Thiedke	HEL			
Culp/Doyle Trust ²	C/S	DSP-3.3	Contract	062-12-0044
Glosemeyer RT ³	C/S	DSL-5	Contract	062-12-0045
Robert G Idel	HEL			

¹Approved by Debra Nowack, 05/09/2012

²Approved by Debra Nowack, 05/08/2012

³Approved by Debra Nowack, 05/17/12

- ☐ New Business
 - John Deere Drill
 - ☐ Seed straps (\$44-\$90, 18 of them)
 - ☐ Parts Bill (replaced parts supply)
 - ☐ Labor Bill
 - Elsberry Plant Materials Tour for Kory – June 20th
 - Donation Request for State Grassland Competition
 - **Additional Business**
 - Mayfield Vacation (July 23rd – 27th and July 31 - August 3rd)
 - DNR Memorandums and Letters
 - ❖ Memorandum 2012-027, Cost-share Year-end Procedures and MoSWIMS Rollover
 - ❖ Memorandum 2012-028, District Minutes Checklist
 - ❖ Memorandum 2012-029, New Staff/Updated District Support Map

- ❖ Memorandum 2012-030, DFR-05 Woodland Protection through Livestock Exclusion and N472
Use exclusion Practice Policy Review
- ❖ Letter of May 17, 2012 – new District Coordinator
- ❖ Memorandum 2012-031, Year-End Reminders

- ☐ NRCS and District Reports
- ☐ Calendar of Events
 - ☐ June 12, FOSA Meeting, Linn, Staff out of office
 - ☐ June 19, Area 2 Civil Rights Meeting, Mexico, Staff out of office
 - ☐ June 20, Elsberry Plant Materials Center Tour
 - ☐ July 4, Independence Day Holiday, Office Closed
- ☐ Adjourn. Next Meeting **TUESDAY**, July 10th at the USDA Service Center, 7:30 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – Owensville USDA Service Center
Tuesday, May 1, 2012

Chairman Ron Hardecke called the regular board meeting to order at 7:35 p.m. Those present were: Chairman Ron Hardecke, Member Mike Haeffner, Treasurer Debra Nowack, District Conservationist Melinda Barch, and District Specialist II Diana Mayfield. Vice-Chairman Dennis Berger and Secretary Will McClain were absent. The District Technician position is currently vacant.

Private Lands Conservationist Kyle Lairmore was also present. Southern County Commissioner Jerry Lairmore arrived at 8:25 and left around 9 p.m.

The minutes of the April meeting were read. Mike Haeffner made the motion to approve the minutes as presented. Debra Nowack seconded the motion. Motion carried 3-0.

The April treasurer's report and time sheets were reviewed. Beginning balance of \$9,297.52 and ending balance of \$7,254.97. Diana Mayfield informed the board that the allocation from DNR had been received. She also indicated that the CD had been moved from First Bank to Community Bank for .70% interest on a 12 month rate. Mike Haeffner made the motion to approve the treasurer's report and time sheets. Ron Hardecke seconded this motion. The motion carried 3-0.

Unfinished Business

- ❖ Melinda Barch briefed the board they are still looking to process this year's CCPI project. The first landowner is not interested in pursuing the project. NRCS is in the process of getting an estimate on another project, which is a little bigger than the first one. Ron Hardecke was concerned that the projects were not cost-effective and Melinda Barch noted that they must follow the NRCS standard – there is no getting around that.
- ❖ The benefits for the District Technician were discussed and it was decided to offer the position at \$10.75 an hour. Debra Nowack had previously e-mailed the board members with her concerns that the leave policy was not uniform with the other offices and the federal offices. The FSA office currently offers 4 hours for 0-5 years, 6 hours for 5-15, and 8 hours for everything over 15 years. (Confirmed numbers with FSA policy.) Diana Mayfield informed the board that the current policy was developed by the board back in 2000 with the assistance of then District Conservationist James Hunt. Debra was concerned too about the probation period that does not allow a person to use their leave. She felt the leave should be available in order to have a happy, unstressed employee. She also pointed out that even if they did not pass the probation period they would get paid for the annual leave hours anyway. She has personal experience

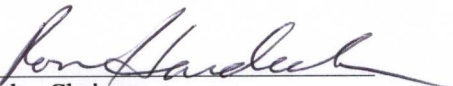
with a child's illness and felt very strongly about this issue. It was decided that this issue would be determined when the Vice-chairman was also available for comment.

- ❖ After reviewing the applications it was decided to interview: Jonathan Witte, Craig Doerr, Austin Lea, Jamie Sunfield, Kory Hubbard, and Joshua Oliver-Bohl.

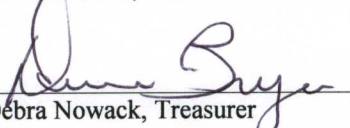
New Business

- ❖ The Board reviewed the FY12 fund status for cost-share.
- ❖ Diana Mayfield asked for pre-approval for the Glaser DWC-1 and Glossmeyer DSL-5. These projects are for FY12 and are currently being designed. Mike Haeffner moved to give pre-approval. Debra Nowack seconded it. Motion carried 3-0.
- ❖ Mike Haeffner made the motion to approve the cost-share as presented (listed separately). Debra Nowack seconded the motion. The motion carried 3-0.
- ❖ Diana Mayfield informed the board that the carpet on the Rotowiper finally gave out after 5 years. She assisted her husband, Grover Mayfield in replacing the carpet as it was to go back out that day. Mike Haeffner suggested that we purchase a new carpet. Ron Hardecke felt that we should wait maybe a year in order another carpet in order to have a fresh one on hand. Mike agreed and said that we would readdress the issue next year.
- ❖ The board took no action in regards to the donation request for the Women in Ag Conference but felt that maybe they could sponsor someone to go. They will wait for actual cost figures before making a decision.
- ❖ It was decided to have the July board meeting on July 10th instead of the 3rd due to the Holiday.
- ❖ The board reviewed the letters, and memos. The Board reviewed the surveys that were submitted from DNR and MASWCD in regards to Info/Ed funding, Program Specialist training and outsourcing payroll. The results of the survey are attached separately.
- ❖ The Board reviewed the NRCS and District reports submitted. Melinda Barch indicated that Chief White and Jean Schmidt are looking for comments about the "Field Office of the Future. JR Flores has set up a committee to do a survey and come up with suggestions.
- ❖ The interview questions were address and some changes were suggested. Diana Mayfield will make these changes and send them out to the Board via e-mail.
- ❖ Mike Haeffner moved to go into closed session pursuant to § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14) at 9:25. Debra Nowack seconded the motion. Melinda Barch was asked to stay. Roll call vote was taken – Ron Hardecke – yes, Mike Haeffner – yes, Debra Nowack – yes. At 9:45 the Board re-entered open session.
- ❖ Ron Hardecke discussed the personnel review with Diana Mayfield – giving an overall "Excellent" rating.
- ❖ The board reviewed the calendar of events.
- ❖ Ron Hardecke entertained a motion to adjourn. Mike Haeffner so moved. Debra Nowack seconded the motion. All in favor. Meeting adjourned at 9:55 p.m.

- ❖ Next Regular Board Meeting is scheduled for **Tuesday**, June 5th, at 7:30 pm at the USDA Service Center.



Ron Hardecke, Chairman

 FOR

Debra Nowack, Treasurer

Contracts Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Board Approval	Obligated \$
WE 062-12-0043	N472	WOODLAND EROSION	SCHMIDT, VIRGIL W	05/01/2012	\$2,866.16
GM 062-12-0040	DSP 3.1	GRAZING MANAGEMENT	GRELLNER, JOSEPH & MABEL	05/01/2012	\$5,367.50
GM 062-12-0041	DSP 3.2	GRAZING MANAGEMENT	GRELLNER, JOSEPH & MABEL	05/01/2012	\$4,768.50
GM 062-12-0042	DSP 3.3	GRAZING MANAGEMENT	GRELLNER, JOSEPH & MABEL	05/01/2012	\$2,750.41

Sum of Contracts Obligated \$ **\$15,752.57**

4 Contracts Board Approved

THIS IS NOT THE AMOUNT OF FUNDS CURRENTLY OBLIGATED BY THE SYSTEM.

Change-Orders Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Contract	#	Change Order	Change
WE 062-12-0016 CO1	DFR-05	WOODLAND EROSION	NICKS, VERA M	02/07/2012	\$2,063.10	CO1 04/16/2012	\$2,063.10

1 Change Orders Board Approved

Change In Obligation **\$0.00**

Contract Payments Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Approved	Contract Payment \$	Status	Date Paid
WE 062-12-0024	DFR-05	WOODLAND EROSION 2012	SCHMIDT, VIRGIL W	04/16/2012	\$2,848.83	PAID	04/24/2012
WE 062-12-0025	DFR-05	WOODLAND EROSION 2012	ROFF, LARRY W	04/18/2012	\$3,431.02	PAID	04/23/2012
GM 062-12-0012 CO1	DSP 3.5	GRAZING MANAGEMENT 2012	STANLEY D. JOST REVOCABLE TRUST	04/27/2012	\$4,270.97	PAID	05/04/2012
SA 062-12-0017	N351	SENSITIVE AREAS 2012	SHOEMAKER, STANLEY & ELIZABETH	04/16/2012	\$400.00	PAID	04/20/2012
SA 062-12-0026	N351	SENSITIVE AREAS 2012	BUDDMEYER, RICHARD & JO ANN	04/19/2012	\$400.00	PAID	04/24/2012

Sum of Contract Payment \$ **\$11,350.82**

5 Contract Payments Board Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

CS Farm/Tract Records

Farm #	Tract #	Location	Legal Owner	HUC	Primary PWSS	Secondary PWSS	Cons Plan App Date
3242	3219	S-32 T-41N R-5W	GRELLNER, JOSEPH & MABEL	07140103-040002	6010716-206		05/01/2012

CONSERVATION PLANS ONLY

John Gabathuler
Rhonda Richardson
Martha & Tom Farms (LLC)
Matthew Estes
Boeuf Creek Valley Farm
Nora Inc
Grover & Diana Mayfield
Gale Illig
Lee Kreter
Lynnell Glosemeyer RLT
HEL
EQIP
EQIP (2)
EQIP
EQIP
EQIP
EQIP
EQIP
EQIP
EQIP
EQIP

Checking account #: MAIN
Dates: From 05/01/12 To 05/31/12

Check/Dep-#	Date	Description	Payee	Amount
Checking account: MAIN		Beginning Checking Account Balance for: May		\$7,254.97
Auto bal account #: 00-00-100				

Bank ID: 081512407 Bank name: Community Bank
Acct #: 2001322 Phone: 573-437-4444

Checks

4495	05/01/12	TECHNICIAN AD	WARDEN	\$50.00
4496	05/01/12	TECHNICIAN AD	BLAND COUR	\$64.00
4497	05/01/12	GRAZING SCHOOL/OFFICE SUP	QUILL	\$234.26
5124498	05/01/12	MAY MCHCP PYMT	MCHCP	\$507.57
4499	05/10/12	TECHNICIAN AD	HERMANN	\$147.96
4500	05/10/12	REFUND GRAZING SCHOOL	LOAIZA	\$75.00
4502	05/10/12	GRAZING SCHOOL REFUND	RIUTCEL	\$75.00
4498	05/11/12	MAYFIELD-PAYROLL 05/01/20	DIANA	\$830.48
4501	05/15/12	GRAZING SCHOOL HOTEL	TURNER	\$101.74
4505	05/17/12	GRZ SCL SPEAKER TRVL	TED	\$72.45
4506	05/21/12	GRAZING SCHOOL TRVL	WILL	\$40.95
4507	05/21/12	MEETING SUPPLIES	Walmarts	\$153.82
4503	05/25/12	MAYFIELD PAYROLL 05/25/12	DIANA	\$830.48
4504	05/25/12	DIANA'S AFLAC PYMT	AFLAC	\$174.90
4508	05/25/12	GRAZING MATERIALS	MFGC	\$858.00
9414503	05/25/12	941 - MAY	EFTPS	\$409.84
Total Checks				\$4,626.45

Deposits

120620401	05/01/12	STATE ALLOCATION	(\$16,352.00)	Deposit
CR050112	05/01/12	CASH RECEIPTS	(\$1,407.00)	Deposit
050312CR	05/03/12	CASH RECEIPTS	(\$401.00)	Deposit
BI043012	05/04/12	BANK INTEREST 04/30/12	(\$4.54)	Deposit
300	05/12/12	CORRECT CORRECTION FUND	(\$3.73)	Deposit
CR051512	05/15/12	CASH RECEIPTS 05/15/12	(\$604.00)	Deposit
CR052212	05/22/12	CASH RECEIPTS 05/22/12	(\$204.00)	Deposit
Total Deposits			(\$18,976.27)	

Total Deposits less Checks for the month: (\$14,349.82)

Ending Checkbook Balance: May \$21,604.79

-----End of report-----

By: DIANA
05/30/12 11:24am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 120
Dates: From 05/01/12 To 05/31/12

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 120		Beginning Checking Account Balance for: May		\$13,283.07
Auto bal account #: 00-00-120				

Bank ID: 081512407	Bank name: COMMUNITY BANK-BRANCH OF MARIE
Acct #: 876660004479	Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: May **\$13,283.07**

-----End of report-----

By: DIANA
05/30/12 11:24am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 110
Dates: From 05/01/12 To 05/31/12

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110		Beginning Checking Account Balance for: May		\$2,000.84
Auto bal account #: 00-00-110				

Bank ID: 081512407	Bank name: COMMUNITY BANK
Acct #: 248584	Phone:

Checks

Total Checks \$0.00

Deposits

SI050112	05/07/12	SAVINGS INTEREST		(\$5.08)	Deposit
			Total Deposits	(\$5.08)	

Total Deposits less Checks for the month: (\$5.08)

Ending Checkbook Balance: May **\$2,005.92**

Reporting period: 05/01/12 to 05/31/12

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01

Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$20,589.29)	\$0.00	\$0.00	(\$20,589.29)
01-00-400	INTEREST EARNED ON CHECKING	(\$35.28)	\$0.00	(\$8.27)	(\$43.55)
01-00-401	INTEREST ON CD	(\$127.60)	\$0.00	\$0.00	(\$127.60)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$18.75)	\$0.00	\$0.00	(\$18.75)
01-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
01-00-406	DONATIONS FIELD DAYS	(\$330.00)	\$0.00	\$0.00	(\$330.00)
01-00-407	INTEREST EARNED ON SAVINGS	(\$0.84)	\$0.00	(\$5.08)	(\$5.92)
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$374.00)	\$0.00	(\$88.00)	(\$462.00)
01-00-416	SALE OF GOODS-FLAGS	(\$20.00)	\$0.00	(\$30.00)	(\$50.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$60.00)	\$0.00	\$0.00	(\$60.00)
01-00-431	ROTOWIPER RENTAL	(\$100.00)	\$0.00	(\$150.00)	(\$250.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$2,748.52)	\$0.00	(\$149.00)	(\$2,897.52)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$2,468.10)	\$0.00	(\$1,049.00)	(\$3,517.10)
01-00-435	BURN EQUIPMENT RENTAL	(\$30.00)	\$0.00	\$0.00	(\$30.00)
01-00-436	REIMBURSEMENTS	(\$165.00)	\$0.00	\$0.00	(\$165.00)
01-00-545	SUPERVISOR TRAVEL	\$48.10	\$0.00	\$0.00	\$48.10
01-00-546	SUPERVISOR TRAINING	\$101.95	\$0.00	\$0.00	\$101.95
01-00-547	BOARD MEETINGS	\$35.16	\$25.10	\$0.00	\$60.26
01-00-550	EQUIPMENT MAINTENANCE	\$19.97	\$0.00	\$0.00	\$19.97
01-00-556	PLAT BOOKS	\$180.00	\$0.00	\$0.00	\$180.00
01-00-631	DRILL INSURANCE	\$474.69	\$0.00	\$0.00	\$474.69
01-00-632	JOHN DEERE DRILL REPAIR	\$2,106.26	\$0.00	\$0.00	\$2,106.26
01-00-633	GREAT PLAINS DRILL REPAIR	\$2,232.63	\$9.97	\$0.00	\$2,242.60
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-637	ROTOWIPER INSURANCE	\$151.91	\$0.00	\$0.00	\$151.91
01-00-638	ROTOWIPER REPAIR	\$31.90	\$0.00	\$0.00	\$31.90
01-00-639	ATV REPAIR/EXPENSE	\$334.32	\$0.00	\$0.00	\$334.32
01-00-770	INFORMATION/EDUCATION EXPENSES	\$215.00	\$0.00	(\$215.00)	\$0.00
01-00-800	OFFICE SUPPLIES	\$3.73	\$0.00	\$0.00	\$3.73

Summary Page:

Beginning Balance: (\$22,473.65)

Total Income: (\$1,479.35)

Total Expenses: (\$179.93)

Funds Remaining: (\$24,132.93)

Fund Status (2012)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

GM GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2012	\$42,097.00	\$28,435.58	\$13,661.42	\$17,097.00	\$25,000.00	\$0.00
Project Sub Total	\$42,097.00	\$28,435.58	\$13,661.42	\$17,097.00	\$25,000.00	\$0.00
NP NUTRIENT & PEST MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
NUTRIENT & PEST MANAGEMENT 2012	\$1,574.00	\$1,574.00	\$0.00	\$1,574.00	\$0.00	\$0.00
Project Sub Total	\$1,574.00	\$1,574.00	\$0.00	\$1,574.00	\$0.00	\$0.00
SA SENSITIVE AREAS						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SENSITIVE AREAS 2012	\$11,909.00	\$8,052.36	\$3,856.64	\$8,052.36	\$3,856.64	\$0.00
Project Sub Total	\$11,909.00	\$8,052.36	\$3,856.64	\$8,052.36	\$3,856.64	\$0.00
SGE SHEET AND RILL / GULLY EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SHEET AND RILL / GULLY E 2012	\$49,946.00	\$19,260.53	\$30,685.47	\$0.00	\$49,946.00	\$626.62
Project Sub Total	\$49,946.00	\$19,260.53	\$30,685.47	\$0.00	\$49,946.00	\$626.62
WE WOODLAND EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
WOODLAND EROSION 2012	\$44,494.00	\$30,624.57	\$13,869.43	\$17,988.14	\$26,505.86	\$0.00
Project Sub Total	\$44,494.00	\$30,624.57	\$13,869.43	\$17,988.14	\$26,505.86	\$0.00
Grand Totals	150,020.00	\$87,947.04	\$62,072.96	\$44,711.50	\$105,308.50	\$626.62

Fund Status (2013)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

GM GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2013	\$13,987.00	\$13,964.08	\$22.92	\$0.00	\$13,987.00	\$0.00
Project Sub Total	\$13,987.00	\$13,964.08	\$22.92	\$0.00	\$13,987.00	\$0.00
NP NUTRIENT & PEST MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
NUTRIENT & PEST MANAGEMEN 2013	\$11,000.00	\$3,147.00	\$7,853.00	\$0.00	\$11,000.00	-\$336.00
Project Sub Total	\$11,000.00	\$3,147.00	\$7,853.00	\$0.00	\$11,000.00	-\$336.00
Grand Totals	24,987.00	\$17,111.08	\$7,875.92	\$0.00	\$24,987.00	-\$336.00

District Manager Report
Diana Mayfield
May 2012

I created maps, soil descriptions and/or updated toolkit files for:

Joyce Westmoreland, C/S Mark Heintz, HEL Frene Valley Corp Roy Kinman, C/S Kevin Marsch, HEL	William Witthaus, HEL Richard Keathley, C/S THM Investments, C/S Luke Mangrum, C/S Eugene Willimann, HEL
Provided technical Cost-share services for:	
Ramona Culp, DSP-3.3 Larry Roff, DSP-3.2/3.3	Gant, DSP-3.3

I redrafted the interview questions and contacted the interviewees.

May 10 and 11, I assisted with the Tri-County Grazing School.

I spent some time updating my payroll excel sheets to incorporate the new employee. Spent time getting all the new employee forms together and e-mailed to Kory. I have submitted a work ticket to get his computer and e-mail account up and running by the time he starts on the 22nd.

I began developing the FY13 budget for Gasconade County. I am waiting on allocation notification from DNR. I was able to listen to some of the commission meeting.

I have been training Kory on several aspects of the position. We have done some toolkit mapping and planning as well as CMT mapping. He is catching on very quickly and asks some very intelligent questions. We have sent him on several field visits and he has done a couple of check outs on his own. I guided him through the final check out process of documenting toolkit and the case file.

I started updating the end of the year reports so that I will be ready for them in July!

I assisted Melinda Barch in lining out the itinerary for the status reviews that are to take place the week of June 11th.

May 22 2012-June 5 2012

Kory Hubbard

District Technician

I have spent many hours since my start date reading all the policies and guidelines that are associated with my position. I have also started training on the NRCS toolkit program.

I went out with Mark on a DSL-44 and a DSL-5. The DSL-44 was already in the process of being built, so I acquired some firsthand knowledge with the transit and surveying. The DSL-5 was in the preproduction phase, so I went to the contractors meeting. I learned a lot on both.

I have done two check outs on DFR-5s. I inspected and measured fences.

I have went through all the prospects in the cost share sign-up book and started making calls to set up initial visits to start the FY13 cost share.

A special thank you to Diana for all your help these last couple of weeks



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**May 2012
NRCS Board Report**

During the month of May I attended the regular monthly Soil & Water Conservation District board meetings in Osage and Gasconade County. Mark Brandt attended the Maries County meeting while I was participating in the interviews for the Gasconade County District Technician position. I attended a special meeting of the Osage County SWCD.

Megan Ordway and Grant Phillips helped with the Safety Days in Vienna and Belle.

Megan Ordway, Mark Brandt and I attended Food Security Act Compliance Review Training in Columbia. Megan and Mark will be working on Compliance reviews in Cole County and Mark will be working on Compliance reviews in Warren County. I have contacted all of the landowners that have been selected for compliance reviews in the three counties. Staff from the Cole County NRCS office will be conducting our reviews.

Mark Brandt and I assisted with the Tri-County Grazing School that was held in Owensville this year. There were 28 individuals in attendance.

Met with some Maries County landowners to do checkout and planning.

I attended a DC meeting.

Staff has also been working on contract management of existing contracts.

Grant Phillips attended a three day Engineering Training in Columbia.

Melinda L. Barch
District Conservationist